

Special Disaster Operations Daily Time Log (LEM-7)
(All City Staff and Volunteers - Not for ARC Personnel)

Date:		Shelter, feeding or other activity location:			Day Shift / Night Shift				
	Employee's Name (Print)	Signature	Job Assignment	Employee's Department	Time In	Time Out	Lunch Break (Initial)	Am Break (Initial)	PM Break (Initial)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									